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4.2.4 Service Animals – SVAN/ESAN	4.2.2 General conditions of acceptance	21
4.2.4.1 Definition	4.2.3 Service Charges	23
4.2.4.2 Conditions of acceptance of SVAN	4.2.4 Service Animals – SVAN/ESAN	24
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I – BAGGAGE

1. Hand Baggage allowance

ADULTS AND CHILDREN

- Children aged between 2 and 5 years, can carry a stroller (fully folded) or a child seat (when used in the flight).
- Hand baggage suitable for placing in the closed overhead rack or under the passenger seat which maximum dimensions cannot exceed 115cm, plus a personal item:

ECONOMY CLASS*:

1 piece up to 08 Kg and 115cm (55x40x20cm) plus 1 personal item up to 02 kg and 85cm (40x30x15cm)

*Exception:

To/from Venezuela and to/from Brazil 1 piece up to 10Kg and 115cm (55x40x20cm) plus 1 personal item up to 02kg and 85cm (40x30x15cm)

EXECUTIVE CLASS:

2 pieces up to 08 Kg and 115cm (55x40x20cm) each, plus 1 personal item up to 02 kg and 85cm (40x30x15cm)

Exception **:

To/from USA 1 piece up to 08 Kg and 115cm (55x40x20cm), plus 1 personal item up to 85cm (40x30x15cm)

**Maximum number of pieces permitted due to US TSA (Transportation Security Administration) policies

NOTE:

- Any hand baggage exceeding the number, size and/or weight will be subject to a fee:
 - At Check in Consider as Hold Baggage and charged the applicable fees depending on the ticket allowance.
 - At Gate EUR60 within Europe and EUR120/USD149 or 188CAD for Intercontinental Flights
- Flexibility may apply depending on aircraft equipment and/or restrictive government regulations.

INFANTS

- Infant's food for consumption on flight.

PAX WITH REDUCED MOBILITY (PRM)

Who depend on wheelchairs, crutches, braces, prosthetic devices:

- In addition to medical equipment, transport of **up to two pieces of mobility equipment per disabled person or person with reduced mobility**, including electric wheelchairs (subject to advance warning of 48 hours and to possible limitations of space on board the aircraft, and subject to the application of relevant legislation concerning dangerous goods (According Regulation (EC) No 1107/2006 of the European Parliament and of the Council of 5 July 2006)
- Passengers own wheelchairs may be carried as checked bag only.



2. Free Baggage Allowance

Baggage to be carried free of charge in the hold is according to **piece concept.**

ADULTS AND CHILDREN

BUSINESS CLASS

- 2 checked pieces of baggage provided that the sum of the 3 dimensions of each bag does not exceed 62 inches/158cm and the weight of each bag does not exceed 32kg/70lbs (see tables below).
- Starting on **15th September 2021** (sales and travel), **INTERCONTINENTAL BRAND TOP EXECUTIVE** changes to **2 checked pieces of baggage allowance**. Tickets issued before this date will be honoured and the original baggage allowance (3PC) should be accepted.

ECONOMY CLASS

- No allowance for DISCOUNT branded fares.
- For all other brands and routings 1 or 2 checked pieces of baggage (see tables below)
 provided that the sum of the 3 dimensions of each bag does not exceed 62 inches/158cm and
 the weight of each bag does not exceed 23kg/50lbs.
- Starting on **28th July 2021** (sales and travel), **INTERCONTINENTAL BRAND PLUS** changes to **2 checked pieces of baggage allowance**. Tickets issued before this date will be honoured and the original baggage allowance (3PC) should be accepted.

Sport equipment and musical instruments can be checked in free of charge as part of the passenger permitted free baggage allowance if they meet the allowed requirements: number of pieces, weight per piece and sum of dimensions*.

*EXCEPTION: Regardless of its real dimensions, GOLF BAG will be considered as part of the limited luggage of 158cm (62 inches).

INFANTS

- No allowance for DISCOUNT branded fares, but it's permitted free of charge one checked or carry on fully collapsible stroller pushchair or infants carrying basket or infants car seat.
- For all other brands and routings the free allowance shall be 1 checked piece where the sum of the 3 dimensions does not exceed 115cm /45 inches and provided the weight doesn't exceed 10kg/22lbs, plus one checked or carry on fully collapsible stroller pushchair or infants carrying basket or infants car seat.



MSC (Most Significant Carrier) rule effective since 01st April 2015

Since 01APR2015, journeys not covered by the US Reservations, the Most Significant Carrier (MSC) is the <u>Marketing Carrier</u>.

- a) The first marketing carrier crossing the IATA tariff Area (for travel across one Tariff Area);
- b) The first marketing carrier crossing the IATA Sub-area (for travel within a Tariff Area);
- c) The first carrier flying an international sector (for travel within a Sub-Area);

According to IATA Reso 302, whenever there is a stopover at an intermediate point, the system breaks down the baggage calculation and a new assessment of baggage allowance and charges can be applied from that point, however if only TAP's online and no Interline operating flights, TAP allows to keep same free baggage allowance since origin/destination even with a stopover point.

This exception is only valid for routings totally flown with TAP/NI/WI flights.

USA DOT (Department of Transportation Office) rule effective since 23rd August 2012

For passengers whose ultimate ticketed origin or destination is a U.S. point, U.S. and foreign carriers must apply the baggage allowances and fees that apply at the beginning of a passenger's itinerary throughout his or her entire itinerary. In the case of code-share flights that form part of an itinerary whose ultimate ticketed origin or destination is a U.S. point, U.S. and foreign carriers must apply the baggage allowances and fees of the marketing carrier throughout the itinerary to the extent that they differ from those of any operating carrier.

CTA (Canadian Transportation Agency) Change in Interline Baggage Rules for Canada

Effectiveness and applicability

Effective for **tickets issued on or after April 1, 2015**, when participating in an interline itinerary issued on a single ticket whose origin or ultimate destination is a point in Canada.

The Agency's approach

As recommended by the CTA, air carriers should, for interline transportation where the origin or ultimate ticketed destination is a point in Canada and where such transportation has been issued on a single ticket, apply a single set of baggage rules throughout a passenger's interline itinerary, regardless of stopovers.

TAP policy regarding interline journeys to/from Canada

Whenever TAP is considered the selecting carrier (the carrier whose designator code is identified on the first flight segment of the passenger's interline ticket) the baggage rules applicable for the entire interline itinerary by all participating carriers will be TAP's own rules as distributed in ATPCO and presented in this document (next page) and flytap.com.

We will apply our own baggage rules through the entire passenger's itinerary.

The applicable baggage rules will be disclosed on a summary page at the end of an online purchase and on e-tickets.

In the cases where TAP is not the selecting carrier we will apply the selecting carrier's rules for the entire itinerary as determined by the GDS's.



		EUROPE (Including MA, TN)	INTERCONTINENTAL FLIGHTS		
	Class	Within PT and Europe	To/from Israel All Intercontinental flights		
	Top Executive	2 PC-32kg	2 PC-32kg		
	Executive	2 1 0 02 116	2 PC-32kg		
Free Baggage	TAP Plus		2 PC-23kg		
Allowance	TAP Classic	1 PC-23kg*	2 PC-23kg		
	TAP Basic		1 PC-23kg		
	TAP Discount	0 PC	0 PC		
Miles&Go Navigator	AII	(travelling in DISCOUNT it	ccording to passenger class of travel, will be permitted 1PC 23kg) oment free of charge		
Miles&Go Gold or Star Alliance Gold	AII	1 extra piece with maximum weight according to passenger class of travel, (travelling in DISCOUNT it will be permitted 1PC 23kg)			
Miles&Go Silver	All	No be	nefits		

^{*} Between PT and Azores (and vice-versa) or PT and Madeira (and vice-versa), TAP PLUS will apply 2PC-23kg each.

Notes:

- Infants are entitled to 1 piece up to 10kg. No allowance will be given if travelling with DISCOUNT branded fares within Europe and North Africa and on Intercontinental flights. In these cases, it will be allowed to travel with one checked or carry on fully collapsible stroller pushchair or infants carrying basket or infants car seat.
- Starting on **28th July 2021** (sales and travel), **INTERCONTINENTAL BRAND PLUS** changes to **2 checked pieces of baggage allowance**. Tickets issued before this date will be honoured and the original baggage allowance (3PC) should be accepted.
- Starting on 15th September 2021 (sales and travel), INTERCONTINENTAL BRAND TOP EXECUTIVE changes to 2 checked pieces of baggage allowance. Tickets issued before this date will be honoured and the original baggage allowance (3PC) should be accepted.

OTHERS:

- For **STAR ALLIANCE** RTW FARES - 2PC of 32kg either in First or Executive classes (F/C) Or 2PC of 23kg in Economy class (Y)



3. Excess Baggage Charges

3.1 Pre-purchase of additional baggage

Pre-purchase of additional baggage is available through our Contact Center, WEB and through Travel Agents. <u>Pre-purchase amounts are only available right before check-in flight opens. When check-in is opened, check-in amounts will apply.</u>

Pre-purchase special rates are only applicable for extra pieces up to 23kgs and maximum of 158cm (sum of the 3 dimensions).

3.2 Weight Concept

According to international occupational health and safety standards, TAP will no longer allow the transportation of baggage weighing more than 32kg per piece.

Passengers must be encouraged to re-pack each bag that exceeds 32 kg.

3.3 Transport of Baggage with more than 32 kg per piece

According to international occupational health and safety standards, TAP will no longer allow the transport of baggage weighing more than 32kg per piece.

Passengers must be encouraged to re-pack each bag that exceeds 32 kg.

Volumes of baggage weighing more than 32kg must be dispatched as cargo.



Within EUROPE, charges apply per piece and per direction as follows:

			IECE CONCEP	o <u>n</u> as follov T			
				EUR	OPE		
		PT, ES, N	IA, TN	BENELUX,CH,DE,	FR,GB,HR,IE,IT	AT,CZ,DK,FI,HU,	NO,PL,RO,RU,SE
Baggage Allowance							
Top Executive		2 PC-3	~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~	2 PC-3		2 PC-	
Executive Plus		2 PC-3 1 PC-23kg / 2		2 PC-3 1 PC-2		2 PC- 1 PC-	
Classic		1 PC-2		1 PC-2		1 PC-	
Basic Discount		1 PC-2 0 Pe		1 PC-2		1 PC-	-23kg PC
Excess Baggage			-				
Excess Number					Per ex	tra piece, with dimen	sions up to 158cm
		30 El	JR	39 E	UR	45 E	EUR
1st bag (<u>Discount fare)</u> - up to 23 Kg FBAG	Pre Purchase	39 US 49 C	SD	51 U 61 C	SD AD	58 L 72 C	JSD
1st bag (<u>Discount fare</u>)- up to 23 Kg	Check-in	45 EU 58 US 72 CA	SD	55 E 70 U 84 C	SD	60 E 77 U 92 C	JSD
2nd bag - <i>up to 23 Kg</i>		55 EU	JR	65 E	UR	69 E	EUR
SBAG	Pre Purchase	70 US 84 CA	AD	83 U 99 C	AD	88 t 105	CAD
2nd bag - <i>up to 23 Kg</i>	Check-in	65 EU 83 US 99 C <i>A</i>	SD	75 E 95 U 114 C	SD	79 E 100 120	USD
3rd bag or more - <i>up to 23 Kg</i> XBAG	Pre Purchase	75 EU 95 US 114 C	SD	80 EUR 100 USD 127 CAD		85 EUR 106 USD 134 CAD	
3rd bag or more - up to 23 Kg	Check-in	85 EU 106 U 134 C	JR SD	90 EUR 112 USD 142 CAD		95 EUR 118 USD 150 CAD	
OverWeight						Within permitt	ed Free Allowance
		DISCOUNT	OTHER BRANDS	DISCOUNT	OTHER BRANDS	DISCOUNT	OTHER BRANDS
From 23Kg up to 32Kg	Check-in	Not Applicable	55 EUR	Not Applicable	60 EUR	Not Applicable	65 EUR
OverSize						Within permitt	ed Free Allowance
		DISCOUNT	OTHER BRANDS	DISCOUNT	OTHER BRANDS	DISCOUNT	OTHER BRANDS
dimensions over 158 cm	Check-in	Not Applicable	55 EUR	Not Applicable	60 EUR	Not Applicable	65 EUR
OverWeight and Oversize						Within permitt	ed Free Allowance
		DISCOUNT	OTHER BRANDS	DISCOUNT	OTHER BRANDS	DISCOUNT	OTHER BRANDS
weight up to 32Kg and dimensions over 158cm	Check-in	Not Applicable	110 EUR	Not Applicable	120 EUR	Not Applicable	130 EUR
EXTRA PIECE - Excess Number and Overw	reight						Per extra piece
							1 ci extra piece
		DISCOUNT 1st PIECE ONLY!	ALL BRANDS*	DISCOUNT 1st PIECE ONLY!	ALL BRANDS*	DISCOUNT 1st PIECE ONLY!	ALL BRANDS*
up to 32 kg	Check-in		ALL BRANDS*		ALL BRANDS*		ALL BRANDS*
up to 32 kg		1st PIECE ONLY!		1st PIECE ONLY!		1st PIECE ONLY!	
		1st PIECE ONLY!		1st PIECE ONLY!		1st PIECE ONLY!	160 EUR
		190 EUR DISCOUNT	140 EUR	115 EUR DISCOUNT	150 EUR	1st PIECE ONLY! 125 EUR DISCOUNT	160 EUR Per extra piece
EXTRA PIECE - Excess Number and Oversion over 158 cm	ize Check-in	100 EUR DISCOUNT 1st PIECE ONLY! 100 EUR	140 EUR ALL BRANDS*	115 EUR DISCOUNT 1st PIECE ONLY!	150 EUR ALL BRANDS*	125 EUR DISCOUNT 1st PIECE ONLY!	Per extra piece ALL BRANDS*
EXTRA PIECE - Excess Number and Oversi	ize Check-in	100 EUR DISCOUNT 1st PIECE ONLY! 100 EUR	140 EUR ALL BRANDS*	115 EUR DISCOUNT 1st PIECE ONLY!	150 EUR ALL BRANDS*	125 EUR DISCOUNT 1st PIECE ONLY!	160 EUR Per extra piece ALL BRANDS*

^{*}Amounts also applicable for 2nd piece or more for DISCOUNT branded fare

Service Fees charges on other currencies should be converted at the BBR – Bank Buying Rate

^{**} Between PT and Azores (and vice-versa) or PT and Madeira (and vice-versa), TAP PLUS will apply 2PC-23kg each.



On INTERCONTINENTAL flights, charges apply per piece and per direction as follows:

NTINENTAL flights,	charge	PIECE CON		i direction di	5 101104431
			INTERCO	NTINENTAL	
		GM, GN, C	ium Haul (CI, CV, GH, GW, SN, ST) TN) - HIGH SEASON**	between Africa Medi GM, GN, G and Europe (incl MA,	GW SN, ST)
Baggage Allowance					
Top Executive	7	2 PC	-32kg	2 PC	-32kg
Executive		2 PC	-32kg	2 PC	-32kg
Plus Classic			-23kg -23kg		-23kg -23kg
Basic			-23kg		-23kg
Discount		0	PC	0	PC
xcess Baggage					
xcess Number		Per extra piece, wit	th dimension up to 158cm	Per extra piece, wi	th dimension up to 158c
1st bag (<u>Discount fare</u>)- up to 23 Kg FBAG	Pre Purchase	138	EUR USD CAD		EUR USD CAD
1st bag (<u>Discount fare</u>)- up to 23 Kg	Check-in	162	EUR USD CAD		EUR USD CAD
2nd bag - <i>up to 23 Kg</i> SBAG	Pre Purchase	125 155	EUR USD CAD	95 I 118 150	EUR USD
2nd bag - <i>up t</i> o 23 Kg	Check-in	140 175	EUR USD CAD	110	EUR USD
3rd bag or more - <i>up to 23 Kg</i> XBAG	Pre Purchase	160 199	EUR USD CAD	130 EUR 162 USD 195 CAD	
3rd bag or more - up to 23 Kg	Check-in	236	EUR USD CAD	160 EUR 199 USD 239 CAD	
OverWeight				Within	permitted Free Allowan
		DISCOUNT	OTHER BRANDS	DISCOUNT	OTHER BRANDS
From 23Kg up to 32Kg	Check-in	Not Applicable	130 EUR 162 USD 195 CAD	Not Applicable	110 EUR 138 USD 165 CAD
verSize					permitted Free Allowan
		DISCOUNT	OTHER BRANDS 130 EUR	DISCOUNT	OTHER BRANDS 110 EUR
dimensions over 158 cm	Check-in	Not Applicable	162 USD 195 CAD	Not Applicable	138 USD 165 CAD
verWeight and Oversize			'	Within	permitted Free Allowan
		DISCOUNT	OTHER BRANDS	DISCOUNT	OTHER BRANDS
weight up to 32Kg and dimensions over 158cm	Check-in	Not Applicable	260 EUR 324 USD 390 CAD	Not Applicable	220 EUR 276 USD 330 CAD
XTRA PIECE - Excess Number and Overv	veight	DISCOUNT		DISCOUNT	Per extra pie
		DISCOUNT 1st PIECE ONLY!	ALL BRANDS*	DISCOUNT 1st PIECE ONLY!	ALL BRANDS*
up to 32 kg	Check-in	260 EUR 324 USD	320 EUR 398 USD	210 EUR 262 USD	270 EUR 337 USD
		390 CAD	478 CAD	322 CAD	404 CAD
XTRA PIECE - Excess Number and Overs	size	Bio and a second		B	Per extra pie
		DISCOUNT 1st PIECE ONLY!	ALL BRANDS*	DISCOUNT 1st PIECE ONLY!	ALL BRANDS*
over 158 cm	Check-in	260 EUR 324 USD 390 CAD	320 EUR 398 USD 478 CAD	210 EUR 262 USD 322 CAD	270 EUR 337 USD 404 CAD
XTRA PIECE - Excess Number and Overv	veight and Overs			DISCOUNT	
EXTRA PIECE - Excess Number and Overv	veight and Overs	DISCOUNT 1st PIECE ONLY!	ALL BRANDS*	DISCOUNT 1st PIECE ONLY!	Per extra pie
EXTRA PIECE - Excess Number and Overvious over 158 cm and up to 32 kg	veight and Oversi Check-in	DISCOUNT	ALL BRANDS* 450 EUR 560 USD		Per extra pie ALL BRANDS* 380 EUR 475 USD

^{*}Amounts also applicable for 2nd piece or more for DISCOUNT branded fare

^{**} Travel to Africa (except OXB, DSS, CKY) between: 10-Jun-21 to 12-Sep-21 / 11-Dec-21 to 09-Jan-22 / 01-Apr-22 to 17-Apr-22 (High season)

^{**} Travel from Africa (except CKY) between: 10-Jun-21 to 12-Sep-21 / 26-Dec-21 to 09-Jan-22 / 18-Apr-22 to 25-Apr-22 (High season)

** Travel to OXB between: 10-Jun-21 to 30-Sep-21 / 13-Nov-21 to 09-Jan-22 / 01-Apr-22 to 17-Apr-22 (High season)

^{**} Travel to DSS between: 24-Jun-21 to 31-Ago-21 / 13-Nov-21 to 09-Jan-22 / 01-Apr-22 to 17-Apr-22 (High season)

^{**} Travel to CKY between: 10-Jul-21 to 08-Ago-21 / 16-Dec-21 to 29-Dec-21 (High season)

^{**} Travel from CKY between: 30-Jul-21 to 06-Sep-21 / 01-Jan-22 to 10-Jan-22 (High season)

^{***}Travel to/from Africa rest of the year (Low season)



On INTER

			INTERCON	TINENTAL	
		between Africa Long and Europe (incl		betwee and Europe (
aggage Allowance					
Top Executive Executive		2 PC- 2 PC-		2 PC- 2 PC-	
Plus		2 PC-		2 PC-	
Classic Basic		2 PC- 1 PC-		2 PC- 1 PC-	-23kg -23kg
Discount		0 F			PC
cess Baggage					
cess Number				Per extra piece, with d	limensions up to 158
1st bag (<u>Discount fare</u>)- up to 23 Kg	Pre Purchase	110 i		45 E 58 U	
FBAG	Pre Purchase	165 (72 (
1st bag (<u>Discount fare</u>)- up to 23 Kg	Check-in	130 I 162 I		60 E 77 L	JSD
		195 (92 (
2nd bag - <i>up to 23 Kg</i> SBAG	Pre Purchase	140 E 175 U	JSD	69 E 88 U	JSD
SEAC		210 C		105 · 79 E	
2nd bag - <i>up to 23 Kg</i>	Check-in	199 (JSD	100 120	USD
3rd bag or more - up to 23 Kg XBAG	Pre Purchase	170 I 211 U	JSD	85 E 106	USD
XBAG		254 (190 l		134 CAD 95 EUR	
3rd bag or more - up to 23 Kg	Check-in	236 I 283 (JSD	118 USD 150 CAD	
erWeight				Within pe	ermitted Free Allowa
		DISCOUNT	OTHER BRANDS	DISCOUNT	OTHER BRANDS
From 23Kg up to 32Kg	Check-in	Not Applicable	130 EUR 162 USD 195 CAD	Not Applicable	65 EUR 83 USD 99 CAD
erSize				Within pe	ermitted Free Allowa
		DISCOUNT	OTHER BRANDS	DISCOUNT	OTHER BRANDS
dimensions over 158 cm	Check-in	Not Applicable	130 EUR 162 USD 195 CAD	Not Applicable	65 EUR 83 USD 99 CAD
erWeight and Oversize			193 OAD	Within no	ermitted Free Allowa
		DISCOUNT	OTHER BRANDS	DISCOUNT	OTHER BRANDS
weight up to 32Kg and dimensions over	Check-in	Not Applicable	260 EUR 324 USD	Not Applicable	130 EUR 166 USD
158cm	2.1001111		390 CAD		198 CAD
TDA DIEGE Evere New 1	.aimbt				
TRA PIECE - Excess Number and Overv	r==(C1111				Per extra pi
	. J. J. I.	DISCOUNT	ALL BRANDS*	DISCOUNT	ALL BRANDS*
		1st PIECE ONLY! 260 EUR	320 EUR	1st PIECE ONLY! 125 EUR	ALL BRANDS* 160 EUR
up to 32 kg	Check-in	1st PIECE ONLY!		1st PIECE ONLY!	ALL BRANDS*
up to 32 kg		1st PIECE ONLY! 260 EUR 324 USD	320 EUR 398 USD	1st PIECE ONLY! 125 EUR 160 USD	ALL BRANDS* 160 EUR 201 USD
	Check-in	1st PIECE ONLY! 260 EUR 324 USD 390 CAD	320 EUR 398 USD 478 CAD	1st PIECE ONLY! 125 EUR 160 USD 191 CAD	ALL BRANDS* 160 EUR 201 USD 249 CAD
	Check-in	1st PIECE ONLY! 260 EUR 324 USD 390 CAD DISCOUNT 1st PIECE ONLY!	320 EUR 398 USD 478 CAD	1st PIECE ONLY! 125 EUR 160 USD 191 CAD	ALL BRANDS* 160 EUR 201 USD 249 CAD Per extra pi ALL BRANDS*
	Check-in	260 EUR 324 USD 390 CAD DISCOUNT 1st PIECE ONLY! 260 EUR 324 USD	320 EUR 398 USD 478 CAD ALL BRANDS* 320 EUR 398 USD	1st PIECE ONLY! 125 EUR 160 USD 191 CAD	ALL BRANDS* 160 EUR 201 USD 249 CAD Per extra pi ALL BRANDS* 160 EUR 201 USD
TRA PIECE - Excess Number and Overs	Check-in	1st PIECE ONLY! 260 EUR 324 USD 390 CAD DISCOUNT 1st PIECE ONLY! 260 EUR	320 EUR 398 USD 478 CAD ALL BRANDS*	1st PIECE ONLY! 125 EUR 160 USD 191 CAD DISCOUNT 1st PIECE ONLY! 125 EUR 160 USD	ALL BRANDS* 160 EUR 201 USD 249 CAD Per extra pi ALL BRANDS* 160 EUR
TRA PIECE - Excess Number and Overs	Check-in	260 EUR 324 USD 390 CAD DISCOUNT 1st PIECE ONLY! 260 EUR 324 USD 390 CAD	320 EUR 398 USD 478 CAD ALL BRANDS* 320 EUR 398 USD	1st PIECE ONLY! 125 EUR 160 USD 191 CAD 191 CAD 191 CAD 192 EUR 160 USD 191 CAD 191 CAD 191 CAD 191 CAD 191 CAD 191 CAD 191 CAD 192 EUR 160 USD 191 CAD 191 CAD 191 CAD 191 CAD 191 CAD 192 EUR 180 USD 191 CAD 191 CAD	ALL BRANDS* 160 EUR 201 USD 249 CAD Per extra pi ALL BRANDS* 160 EUR 201 USD 249 CAD
TRA PIECE - Excess Number and Overs	Check-in	1st PIECE ONLY! 260 EUR 324 USD 390 CAD	320 EUR 398 USD 478 CAD ALL BRANDS* 320 EUR 398 USD	1st PIECE ONLY 125 EUR 160 USD 191 CAD 191 CAD DISCOUNT 1st PIECE ONLY 125 EUR 160 USD 191 CAD DISCOUNT	ALL BRANDS* 160 EUR 201 USD 249 CAD Per extra pic ALL BRANDS* 160 EUR 201 USD 249 CAD
TRA PIECE - Excess Number and Overs	Check-in	260 EUR 324 USD 390 CAD DISCOUNT 1st PIECE ONLY! 260 EUR 324 USD 390 CAD	320 EUR 398 USD 478 CAD ALL BRANDS* 320 EUR 398 USD 478 CAD	1st PIECE ONLY! 125 EUR 160 USD 191 CAD 191 CAD 191 CAD 192 EUR 160 USD 191 CAD 191 CAD 191 CAD 191 CAD 191 CAD 191 CAD 191 CAD 192 EUR 160 USD 191 CAD 191 CAD 191 CAD 191 CAD 191 CAD 192 EUR 180 USD 191 CAD 191 CAD	ALL BRANDS* 160 EUR 201 USD 249 CAD Per extra pic ALL BRANDS* 160 EUR 201 USD 249 CAD Per extra pic

^{*}Amounts also applicable for 2nd piece or more for DISCOUNT branded fare

Service Fees charges on other currencies should be converted at the BBR – Bank Buying Rate



On INTERCONTINENTAL flights, charges apply per piece and per direction as follows:

NTINENTAL flights, o		PIECE CON		_	
			INTERCON	NTINENTAL	
		Venezuela, M ar	ominican Republic, exico, USA/CA nd MA, TN), Israel	between Brazil, Do Venezuela, Me an Africa Long Haul/i	xico, USA/CA d
aggage Allowance		Lurope (ilici. i	VIA, TIVJ, ISTACI	Airica Long Hauly	est of the world
Top Executive		2 PC	-32kg	2 PC-3	17kg
Executive			-32kg	2 PC-	
Plus			-23kg	2 PC-2	
Classic Basic			-23kg	2 PC-2	·····
Discount		01	-23kg PC	1 PC-7 0 P	
ccess Baggage					
cess Number				Per extra piece, with	dimension up to 158
1st bag (<u>Discount fare</u>)- up to 23 Kg	Pre Purchase	75 E 95 U	EUR JSD	135 E 167 U	
FBAG		114	CAD	211 0	AD
1st bag (<i>Discount fare</i>)- up to 23 Kg	Check-in	95 I 118	EUR USD	155 E 191 L	
	SHOOK-III	150		242 0	
2nd bag - <i>up to 23 Kg</i>	Due Dunches	100		150 E	
SBAG	Pre Purchase	124 157		185 U 235 C	
		120		165 E	
2nd bag - <i>up to 23 Kg</i>	Check-in	149 188		203 L 258 C	
3rd bag or more - up to 23 Kg		140		200 E	
XBAG	Pre Purchase	175 210		246 l	
		180		312 CAD 240 EUR	
3rd bag or more - up to 23 Kg	Check-in	222 281	USD	294 USD 374 CAD	
verWeight				Within pe	rmitted Free Allowar
		DISCOUNT	OTHER BRANDS	DISCOUNT	OTHER BRANDS
From 23Kg up to 32Kg	Check-in	Not Applicable	130 EUR 162 USD 195 CAD	Not Applicable	160 EUR 199 USD 239 CAD
verSize				Within pe	rmitted Free Allowar
		DISCOUNT	OTHER BRANDS	DISCOUNT	OTHER BRANDS
dimensions over 158 cm	Check-in	Not Applicable	130 EUR 162 USD 195 CAD	Not Applicable	160 EUR 199 USD 239 CAD
verWeight and Oversize			195 CAD	Within ne	rmitted Free Allowar
verveight and Oversize		DISCOUNT	OTHER BRANDS	DISCOUNT	OTHER BRANDS
weight up to 32Kg and dimensions over	Check-in	Not Applicable	260 EUR 324 USD	Not Applicable	320 EUR 398 USD
130311			390 CAD		478 CAD
XTRA PIECE - Excess Number and Overw	veight				Per extra pie
		DISCOUNT 1st PIECE ONLY!	ALL BRANDS*	DISCOUNT 1st PIECE ONLY!	ALL BRANDS*
		225 EUR	310 EUR	315 EUR	400 EUR
up to 32 kg	Check-in	280 USD 345 CAD	384 USD 476 CAD	390 USD 481 CAD	493 USD 613 CAD
XTRA PIECE - Excess Number and Overs	izo				
CHARLIEGE - Excess Number and Overs	il C	DISCOUNT		DISCOUNT	Per extra pi
		1st PIECE ONLY!	ALL BRANDS*	1st PIECE ONLY!	ALL BRANDS*
over 158 cm	Check-in	225 EUR 280 USD 345 CAD	310 EUR 384 USD 476 CAD	315 EUR 390 USD 481 CAD	400 EUR 493 USD 613 CAD
		2.20/.0		.2. 0/10	2.30,12
(TRA PIECE - Excess Number and Overw	veight and Oversiz				Per extra pi
		DISCOULT		DISCOUNT	
		DISCOUNT 1st PIECE ONLY!	ALL BRANDS*	DISCOUNT 1st PIECE ONLY!	ALL BRANDS*

^{*}Amounts also applicable for 2nd piece or more for DISCOUNT branded fare

Check-in

Service Fees charges on other currencies should be converted at the BBR – Bank Buying Rate

442 USD 540 CAD 546 USD 671 CAD 589 USD 720 CAD 692 USD 852 CAD

over 158 cm and up to 32 kg



On INTERCONTINENTAL flights, charges apply per piece and per direction as follows:

ONTINENTAL flights,	charges	PIECE CONCE		er un ceción	<u>r as ronows.</u>
			INTERCO	NTINENTAL	
		between Brazil, Do Venezuela, Me and Africa MH - I	exico, USA/CA	Venezuela, N	Dominican Republic, Mexico, USA/CA - LOW SEASON***
Baggage Allowance					
Top Executive Executive		2 PC-			C-32kg
Plus		2 PC- 2 PC-		2 P(C-32kg C-23kg
Classic Basic		2 PC- 1 PC-			C-23kg C-23kg
Discount		0 P	C	C	PC
Excess Baggage					
Excess Number				Per extra piece, with	dimension up to 158cm
1st bag (<u>Discount fare)</u> - up to 23 Kg FBAG	Pre Purchase	165 E 203 U 258 G	JSD	167	EUR 7 USD I CAD
1st bag (<u>Discount fare)</u> - up to 23 Kg	Check-in	185 E 228 U 289 C	JSD	19	5 EUR 1 USD 2 CAD
2nd bag - <i>up to 23 Kg</i> SBAG	Pre Purchase	180 E 222 U 281 C	JSD	185	DEUR SUSD SCAD
2nd bag - up to 23 Kg	Check-in	195 E 240 U 304 C	JSD CAD	200 258	5 EUR 3 USD 3 CAD
3rd bag or more - <i>up to 23 Kg</i> XBAG	Pre Purchase	230 EUR 282 USD 358 CAD		200 EUR 246 USD 312 CAD	
3rd bag or more - up to 23 Kg	Check-in	270 EUR 331 USD 420 CAD		240 EUR 294 USD 374 CAD	
OverWeight					ermitted Free Allowance
From 23Kg up to 32Kg	Check-in	DISCOUNT Not Applicable	OTHER BRANDS 160 EUR 199 USD 239 CAD	DISCOUNT Not Applicable	OTHER BRANDS 130 EUR 162 USD 195 CAD
OverSize		Within pern	nitted Free Allowance		
		DISCOUNT	OTHER BRANDS	DISCOUNT	OTHER BRANDS
dimensions over 158 cm	Check-in	Not Applicable	160 EUR 199 USD 239 CAD	Not Applicable	130 EUR 162 USD 195 CAD
OverWeight and Oversize			nitted Free Allowance	DIOCOLINIT	OT ITS SEALING
weight up to 32Kg and dimensions over 158cm	Check-in	DISCOUNT Not Applicable	OTHER BRANDS 320 EUR 398 USD 478 CAD	Not Applicable	OTHER BRANDS 260 EUR 324 USD 390 CAD
		-			
EVER A RIESE E					
EXTRA PIECE - Excess Number and Overv	veight	DISCOUNT 1st PIECE ONLY!	ALL BRANDS*	DISCOUNT 1st PIECE ONLY!	Per extra piece
EXTRA PIECE - Excess Number and Overvue up to 32 kg	veight Check-in		ALL BRANDS* 430 EUR 530 USD 659 CAD		
up to 32 kg	Check-in	1st PIECE ONLY! 345 EUR 427 USD	430 EUR 530 USD	1st PIECE ONLY! 285 EUR 353 USD	ALL BRANDS* 370 EUR 456 USD 569 CAD
	Check-in	1st PIECE ONLY! 345 EUR 427 USD 528 CAD	430 EUR 530 USD 659 CAD	1st PIECE ONLY! 285 EUR 353 USD 437 CAD	ALL BRANDS* 370 EUR 456 USD 569 CAD Per extra piece
up to 32 kg	Check-in	1st PIECE ONLY! 345 EUR 427 USD 528 CAD	430 EUR 530 USD	1st PIECE ONLY! 285 EUR 353 USD 437 CAD	ALL BRANDS* 370 EUR 456 USD 569 CAD
up to 32 kg EXTRA PIECE - Excess Number and Overs	Check-in ize	1st PIECE ONLY! 345 EUR 427 USD 528 CAD DISCOUNT 1st PIECE ONLY! 345 EUR 427 USD	430 EUR 530 USD 659 CAD ALL BRANDS* 430 EUR 530 USD	285 EUR 285 AUR 285 EUR 363 USD 437 CAD DISCOUNT 1st PIECE ONLY! 285 EUR 353 USD	ALL BRANDS* 370 EUR 456 USD 569 CAD Per extra piece ALL BRANDS* 370 EUR 456 USD
up to 32 kg EXTRA PIECE - Excess Number and Overs	Check-in	1st PIECE ONLY 345 EUR	430 EUR 530 USD 659 CAD ALL BRANDS* 430 EUR 530 USD	DISCOUNT 1st PIECE ONLY 285 EUR 353 USD 437 CAD DISCOUNT 1st PIECE ONLY 285 EUR 353 USD 437 CAD	ALL BRANDS* 370 EUR 456 USD 569 CAD Per extra piece ALL BRANDS* 370 EUR 456 USD
up to 32 kg EXTRA PIECE - Excess Number and Overs over 158 cm	Check-in	1st PIECE ONLYI 345 EUR 427 USD 528 CAD DISCOUNT 1st PIECE ONLY! 345 EUR 427 USD 528 CAD	430 EUR 530 USD 659 CAD ALL BRANDS* 430 EUR 530 USD	285 EUR 285 AUR 285 EUR 363 USD 437 CAD DISCOUNT 1st PIECE ONLY! 285 EUR 353 USD	ALL BRANDS* 370 EUR 456 USD 569 CAD Per extra piece ALL BRANDS* 370 EUR 456 USD 569 CAD

^{*}Amounts also applicable for 2nd piece or more for DISCOUNT branded fare

- ** Travel to Africa (except OXB, DSS, CKY) between: 10-Jun-21 to 12-Sep-21 / 11-Dec-21 to 09-Jan-22 / 01-Apr-22 to 17-Apr-22 (High season)
- ** Travel from Africa (except CKY) between: 10-Jun-21 to 12-Sep-21 / 26-Dec-21 to 09-Jan-22 / 18-Apr-22 to 25-Apr-22 (High season)
- ** Travel to OXB between: 10-Jun-21 to 30-Sep-21 / 13-Nov-21 to 09-Jan-22 / 01-Apr-22 to 17-Apr-22 (High season)
- ** Travel to DSS between: 24-Jun-21 to 31-Ago-21 / 13-Nov-21 to 09-Jan-22 (01-Apr-22 to 17-Apr-22 (High season)

 ** Travel to CKY between: 10-Jul-21 to 08-Ago-21 / 16-Dec-21 to 29-Dec-21 (High season)
- ** Travel from CKY between: 30-Jul-21 to 06-Sep-21 / 01-Jan-22 to 10-Jan-22 (High season)
- ***Travel to/from Africa rest of the year (Low season)

Service Fees charges on other currencies should be converted at the BBR – Bank Buying Rate



4. Special regulations

4.1 Sports Equipment

Sport equipment can be checked in free of charge as part of the passenger permitted free baggage allowance if they meet the allowed requirements: number of pieces, weight per piece and sum of dimensions.

If the sport equipment exceeds size, weight or number of pieces permitted in the free baggage allowance the following rates will apply.

NOTE: Transport of sport equipment will be subject to confirmation depending on the equipment size and/or operating aircraft.

4.1.1 Scuba Diving

4.1.1.1 General Definitions

One set of scuba diving equipment is defined as:

- One empty scuba tank, one scuba regulator, one tank harness, one tank pressure gauge, one mask, two fins, one snorkel, one knife, one spear gun and one safety vest.
- Regardless of the actual dimensions scuba diving equipment will be considered as a single piece of baggage with outside linear dims of 62 inches/158cm.
- Accepted as checked baggage only.

4.1.1.2 Service Charges

Applicable per one way and per TP/NI/WI operated flight.

- Domestic, European Flights (incl. MA and TN) and Israel = 55 EUR / 70 USD / 84 CAD
- Intercontinental Flights = 110 EUR / 138 USD / 165 CAD

Maximum Weight allowed per bag equipment: 32kg

A non-refundable EMD-A for **SCUB** must be issued.



4.1.2 Golf Equipment

4.1.2.1 General Definitions

- Golf equipment containing not more than 1 golf bag, which may also include one pair of golf shoes.
- Regardless of the actual dimensions, golf equipment will be considered as a single piece of baggage with outside linear dims of 158cm/62 inches.

4.1.2.2 Service Charges

Applicable per one way and per TP/NI/WI operated flight.

Per Set of golf equipment:

- Domestic, European Flights (incl. MA and TN) and Israel = 45 EUR / 58 USD / 69 CAD
- Intercontinental Flights = 80 EUR / 100 USD / 127 CAD

Maximum Weight allowed per set: 32kg

A non-refundable EMD-A for GOLF must be issued.



4.1.3 Boards

4.1.3.1 General Definitions

There must be a previous contact with TAP Reservations office in order to check if length of equipment will suit in the door of the aircraft's hold.

4.1.3.2 Rules of Acceptance

Acceptance of Surfboards and/or bodyboards presented for carriage at check-in shall follow upon the passenger signing TAP's "Declaration of Transport".

Should the passenger on whatever ground/s decline to affix his/her signature, acceptance of the equipment shall follow in accordance with the air carrier's established rules and procedures for transport of such articles. This shall include usage of Limited Release baggage tags whenever applicable.

Implementation of acceptance procedures for transport shall be as defined under the General Conditions of Carriage (Passenger and Baggage) or as indicated in the Ground Operation Manual.

4.1.3.3 Service Charges

Applicable per one way and per TP/NI/WI operated flight.

SKIMBOARD

Domestic, European Flights (incl. MA and TN) and Israel
 Intercontinental Flights
 = 60 EUR / 77 USD / 92 CAD
 = 120 EUR / 150 USD / 180 CAD

Maximum Weight allowed per bag equipment: 32kg

A non-refundable EMD-A for **SKIM** must be issued.

BOARDS UP TO 200 cm TALL

Domestic, European Flights (incl. MA and TN) and Israel
 Intercontinental Flights
 = 60 EUR / 77 USD / 92 CAD
 = 120 EUR / 150 USD / 180 CAD

Maximum Weight allowed per bag equipment: 32kg

A non-refundable EMD-A for **SURF** must be issued.

BOARDS OVER 200 cm TALL (Longboards)

Domestic, European Flights (incl. MA and TN) and Israel
 Intercontinental Flights
 = 110 EUR / 138 USD / 165 CAD
 = 150 EUR / 185 USD / 235 CAD

Maximum Weight allowed per bag equipment: 32kg

A non-refundable EMD-A for **LONG** must be issued.

NOTE

- Boards must be duly carried in an appropriate bag.

Declaration of Transport in annex "A"



4.1.4 Kitesurf and Windsurf

4.1.4.1 Service Charges

Applicable per one way and per TP/NI/WI operated flights

KITESURF

- Domestic, European Flights (incl. MA and TN) and Israel = 60 EUR / 77 USD / 92 CAD
- Intercontinental Flights = 120 EUR / 150 USD / 180 CAD

NOTE:

- Equipment must be duly carried in an appropriate bag.

Maximum Weight allowed per bag equipment: 32kg

A non-refundable EMD-A for **KITE** must be issued.

WINDSURF

- Domestic, European Flights (incl. MA and TN) and Israel = 110 EUR / 138 USD / 165 CAD
- Intercontinental Flights = 150 EUR / 185 USD / 235 CAD

NOTE:

- Equipment must be duly carried in an appropriate bag.

Maximum Weight allowed per bag equipment: 32kg

A non-refundable EMD-A for **WIND** must be issued.

4.1.5 Paraglider/Deltaglider

4.1.5.1 General Definitions

It's considered large dimension sport equipment and is only accepted as excess baggage in hold.

4.1.5.2 Service Charges

Applicable per one way and per TP/NI/WI operated flight.

Per bag equipment:

- Domestic, European Flights (incl. MA and TN) and Israel = 110 EUR / 138 USD / 165 CAD
- Intercontinental Flights = 150 EUR / 185 USD / 235 CAD

Maximum Weight allowed per bag equipment: 32kg

A non-refundable EMD-A for **PGLI** must be issued.



4.1.6 Hang Glider

4.1.6.1 General Definitions

It is considered large dimension sport equipment and is only accepted as excess baggage in hold. There must be a previous contact with TAP Reservations office in order to check if length of equipment will suit in the door of the aircraft's hold.

4.1.6.2 Service Charges

Applicable per one way and per TP/NI/WI operated flight.

- Domestic, European Flights (incl. MA and TN) and Israel = 110 EUR / 138 USD / 165 CAD
- Intercontinental Flights = 150 EUR / 185 USD / 235 CAD

NOTE:

- Equipment must be duly carried in an appropriate bag.

Maximum Weight allowed per bag equipment: 32kg

A non-refundable EMD-A for **HGLI** must be issued.

4.1.7 Snow/Water Ski Equipment

4.1.7.1 General Definitions

Snow/Water Ski Equipment consisting of one pair of skis, one pair of ski poles, one pair of boots or one snow board, one pair of boots or one pair of standard water skis or one slalom water ski.

4.1.7.2 Service Charges

Applicable per one way and per TP/NI/WI operated flight.

Per bag equipment:

Domestic, European Flights (incl. MA and TN) and Israel = 60 EUR / 77 USD / 92 CAD

■ Intercontinental Flights = 120 EUR / 150 USD / 180 CAD

Maximum Weight allowed per bag equipment: 32kg

A non-refundable EMD-A for **SKIS** must be issued.



4.1.8 Bikes & Tandems

4.1.8.1 General Definitions

One bicycle (non-motorized), single seat or tandem seat, touring or racing bicycle.

The bicycle must have the handlebars fixed sideways and the pedals removed, or be placed in cardboards containers, or the pedals and handlebars must be encased in plastic foam or similar material.

It is advisable to rotate the handlebars 90 degrees and tighten them in this position.

4.1.8.2 Service Charges

Applicable per one way and per TP/NI/WI operated flight.

BIKE

- Domestic, European Flights (incl. MA and TN) and Israel = 60 EUR / 77 USD / 92 CAD
- Intercontinental Flights = 120 EUR / 150 USD / 180 CAD

Maximum Weight allowed per bag equipment: 32kg

A non-refundable EMD-A for **BIKE** should be issued.

TANDEM

- Domestic, European Flights (incl. MA and TN) and Israel = 110 EUR / 138 USD / 165 CAD
- Intercontinental Flights = 150 EUR / 185 USD / 235 CAD

Maximum Weight allowed per bag equipment: 32kg

A non-refundable EMD-A for **SPEQ** should be issued.

4.1.9 Pole Vaulting equipment

4.1.9.1 Service Charges

Applicable per one way and per TP/NI/WI operated flight.

Per bag equipment:

- Domestic, European Flights (incl. MA and TN) and Israel = 110 EUR / 138 USD / 165 CAD
- Intercontinental Flights = 150 EUR / 185 USD / 235 CAD

Maximum Weight allowed per bag equipment: 32kg

A non-refundable EMD-A for **PVLT** must be issued.

Revised: Changes/Updates effectiveness 190CT21



4.1.10 Angling equipment

4.1.10.1 General Definitions

One item of angling equipment means one fishing tackle box, one landing net, one pair of fishing rods (all properly encased), one reel, 2 rods.

4.1.10.2 Service Charges

Applicable per one way and per TP/NI/WI operated flight.

- Domestic, European Flights (incl. MA and TN) and Israel = 55 EUR / 70 USD / 84 CAD
- Intercontinental Flights = 110 EUR / 138 USD / 165 CAD

Maximum Weight allowed per bag equipment: 32kg

A non-refundable EMD-A for **FISH** must be issued.

4.1.11 Other Sports Equipment

4.1.11.1 General Definitions

All other sports equipment not mentioned on previous chapters are charged according to their weight and/or size.

4.1.11.2 Service Charges

- Domestic, European Flights (incl. MA and TN) and Israel = 110 EUR / 138 USD / 165 CAD
- Intercontinental Flights

= 150 EUR / 185 USD / 235 CAD

NOTE:

- Equipment must be duly carried in an appropriate bag.

Maximum Weight allowed per bag equipment: 32kg

A non-refundable EMD-A for **SPEQ** must be issued.

Service Fees charges on other currencies should be converted at the BBR – Bank Buying Rate



4.2 Animals

4.2.1 General Definitions

Depending on the animal(s) size and/or weight (animal plus container), animal(s) may be accepted:

In Cabin - PETC (up to 08 kg)
In Hold - AVIH (up to 45 kg)*

In Cargo – **AVI** - (For more information/conditions, local **Cargo Department** must be consulted).

- When acceptable for carriage by air, except for seeing eye/hearing dogs, animals must be in a suitable container.
- When a request is received from a passenger for the carriage of an animal, full details of the type of animal, weight/length/height and the size of the container must be recorded in the PNR. If an interline journey is involved, authority for the animal to accompany the passenger must be obtained from all participating airlines. An SSR supplementary item will include the request for the animal to travel.

*On certain routes, by law, the maximum weight will be restricted to 32 kg. To/from/via the following countries it's only accepted AVIH until 32kgs (total animal + container).

- √ USA
- ✓ Hungary
- ✓ France
- ✓ Netherlands

4.2.2 General conditions of acceptance

- Animals must be accompanied by a passenger.
- Must be clean, healthy, harmless, odourless and not pregnant.
- Must be accommodated in a leak-proof container and kept in it during the whole flight
- The passenger provides sufficient food and water for the journey.
- The passenger is responsible for providing all necessary documents such as import/export/transit permits, health and vaccination certificates etc.
- AVIH acceptance to LUANDA (since 05MAY11):
 - a) If passenger starts travelling in Lisbon, the animal must be booked as cargo and passenger needs to contact Cargo Department;
 - b) If passenger travels from another point via Lisbon to Luanda, then the animal is allowed to travel as AVIH .
- Whenever booking passenger on direct connection flights, within 24hrs interval, pet must be booked as -AVIH- for such flights, if at least one of aircraft type involved is wide-body aircraft.
- Check procedures at GGAIRTP, GPANI.
- Starting 19th July 2021, AVIH will not be accepted on flights origin/destination/transiting Dublin, unless manifested as Cargo.
- PETC/AVIH will not be accepted on flights destination/transiting United Kingdom.
- PETC/AVIH will not be accepted on flights destination/transiting South Africa unless manifested as Cargo see TIM.
- PETC/AVIH will not be accepted on GOL (G3) and AZUL (AD) flights. Passenger must contact directly each airline.



PETC – Animal in Cabin

1. Definition

Pets in cabin are small domestic animals such as dogs and cats or service animals, such as seeing-eye and hearing dog transported in the passenger cabin.

2. Conditions of Acceptance

- The maximum weight of the animal, including the soft bag/container is 8 kg.
- The size of the container **cannot exceed: length-40cm, width-33cm, height-17cm**.
- The **soft bag/container** must fit under the seat in front of the passenger with the pet inside.
- The passenger with a PETC confirmed cannot be allocated in an emergency row nor a first row.
- The **soft bag/container** may include more than one animal of the same kind, that are used to cohabit, but for limit purposes will be counted as one.
- Each passenger may not carry more than one **soft bag/container**.
- Small cats or dogs can be carried in economy class and in executive class on most TAP equipments (C-class not accepted on wide body aircrafts). Availability facility must be checked.
- The weight of the animal plus the **soft bag/container** must be charged as excess baggage and will never be included in the free baggage allowance of the passenger.
- Transportation of animals in cabin is subject to governmental regulations.
- Check procedures at GGAIRTP, GPANI.

AVIH - Animal in Hold

1. Definition

Animals in hold are domestic animals such as dogs, cats, birds. Small warm-blooded animals transported as per company consent.

Note: Tap Air Portugal does not accept the transport in the hold of the brachycephalic, snub-nosed or mixed breeds of snub-nosed animals.

2. Conditions of Acceptance

- The maximum weight of the animal, including the container is **45 kg.** Exception of countries bellow, that by law the maximum weight possible to accept is 32kgs.
 - ✓ USA
 - ✓ Hungary
 - ✓ France
 - ✓ Netherlands
- The container must be large enough to permit the animal to stand in a natural position, turn around and lie down following IATA LAR Live Animals Regulations.
- It must be clean, leak/escape/claw-proof, fit for air transportation and handling, adequately ventilated on at least 3 sides.
- The weight of the animal plus the container must be charged as excess baggage and will never be included in the free baggage allowance of the passenger.
- Transportation of animals in hold is subject to requirements in the IATA Live Animals Regulations and also governmental regulations.
- In hold, only rigid containers with a secure door are accepted.
- Check procedures at GGAIRTP, GPANI.



4.2.3 Service Charges

	PETC	AVIH		
	Animal in Cabin	Animal in Hold		
Weight	up to 8kg	up to 32kg	over 32kg and up to 45kg	
Domestic Flights	35 EUR / 46 USD	80 EUR / 101 USD	130 EUR / 162 USD	
	57 CAD	121 CAD	195 CAD	
Within Europe/Morocco/Tunisia	70 EUR / 88 USD	120 EUR / 149 USD	230 EUR / 282 USD	
and Israel	111 CAD	188 CAD	358 CAD	
Intercontinental Flights	150 EUR / 185 USD	230 EUR / 282 USD	300 EUR / 367 USD	
	235 CAD	358 CAD	466 CAD	

Service Fees charges on other currencies should be converted at the BBR – Bank Buying Rate

NOTES:

- For travel between Lisbon and Luanda, the transport of animals in hold cannot be accepted. Please advise the passenger to previously contact the Cargo Department.
- For travel to/from/transiting Dublin, the transport of animals in hold cannot be accepted. Please advise the passenger to previously contact the Cargo Department.
- PETC/AVIH will not be accepted on flights destination/transiting the UK.

Note: Only dogs recognized as "service animals" (SVAN) may be authorized for transportation in the cabin on TAP flights to/in transit in the United Kingdom. Other animals are not accepted for transportation, neither in the cabin nor in the hold, into the United Kingdom. However, animals (including "service animals" (SVAN)) are permitted for transportation out of the United Kingdom. (check more information at GGAIRTP, GPANI)

- On TAP Code Share flights not operated by TAP, operating carrier policy will apply.

A non-refundable EMD-A for **PETC** (up to 8kg) or **AVIH**-NORM. (up to 32kg) or **AVIH**-LARGE. (over 32kg and up to 45kg) must be issued.



4.2.4 Service Animals - SVAN/ESAN

4.2.4.1 **Definition**

SVAN - Service animal

Service Animal is a dog, regardless of breed or type, that is individually trained to do work or perform tasks for the benefit of a qualified individual with a disability, including a physical, sensory, psychiatric, intellectual or other mental disability

Only dogs trained and certified by credited Guide and Assistance Dog Organizations can be accepted.

Important Note:

Acceptance of assistance dogs - SVAN:

- for UK has special requirements
- please check carefully GGAIRTP, GP ANI, MS271 and MS397

ESAN - Emotional Support/Psychiatric Assistance

Effective 15 JAN 2021 - Emotional Support Animal will no longer be accepted on TP operating flights

All ESAN booked prior to this date will be honoured.

From now on they can be transported as PETC/AVIH as applicable.

4.2.4.2 Conditions of acceptance of SVAN

SVAN - Fully acceptance requirements must be checked with **PROCEDURES**

- Should be booked prior to the flight departure;
- Only dogs trained and certified by credited Guide and Assistance Dog Organizations can be accepted;
- Passenger must be advised that must present certification at airport otherwise acceptance will be refused;
- Passenger must fill and present DOT forms (for flights to/from USA).
- A single passenger may have 1 service animal;
- Service Animals (SVAN) are accepted free of charge.

NOTES:

- Check procedures for PETC/AVIH/SVAN at GGAIRPTP and GP ANI.



4.3. Firearms and Ammunition

4.3.1 General Definitions

Passengers shall not be permitted to retain custody of ammunition, firearms and other weapons in the passenger cabin.

Ammunition, firearms and other weapons shall only be accepted as checked baggage for carriage in the aircraft hold.

Firearms shall be unloaded, dismounted and suitably packed for such carriage.

Military weapons may not be carried as checked baggage.

Weapons or ammunition with explosive or incendiary projectiles may not be carried as checked baggage.

Any firearms and ammunition which are permitted for transportation must be checked in and carried in hold -carriage in the cabin is not permitted.

Firearms and ammunition classified as «war material» may not be carried into, out or above Switzerland.

The U.S. Bureau of Alcohol, Tobacco and Firearms (A.T.F.) requires all non-immigrant aliens temporarily bringing firearms or ammunition into the United States for lawful hunting or sporting purposes to first obtain an approved-form-import permit from A.T.F..

Transportation of firearms and ammunition is under the passengers' own responsibility.

Pieces of baggage containing ammunition will not carry in quantities exceeding 5kg per passenger.

NOTE: Special acceptance conditions to UK and Switzerland. For further information, please consult GGAIRTP.

4.3.2 Acceptance of firearms and ammunition

The following items are normally accepted for transportation in hold:

- Sporting guns, sporting pistols/revolvers, sporting rifles, hunting rifles and ammunition.

From August 1st onwards, firearms for passenger own use can be accepted on TAP flights, if they are intended for sport and hunting. Passenger must have the correct documentation for the weapon, including the registration and the license to use and carry firearms. This transportation must be booked and confirmed before check in presentation.

Firearms transportation at TAP flights with the intend for commercial reasons (Import/Export), can only be accepted as Cargo, and no longer as checked baggage.

4.3.3 Service Charges

Firearms and ammunition transport are subject to the payment of a flat charge. **Any extra piece is subject to a flat.**

This service includes only two checked items (one box with firearms plus one box with ammunition).

- Domestic, European Flights (incl. MA and TN) and Israel = 75 EUR / 95 USD / 114 CAD
- Intercontinental Flights = 110 EUR / 138 USD / 165 CAD

A non-refundable EMD-A for **WEAP** must be issued.

NOTE:

- For official journeys involving national security elements special regulations may apply.
- Please contact **Stations Management** area.

4.4 Musical Instruments

4.4.1 Recommendations

TAP will accept the transport on hold of musical instruments weighing up to 45kg or 32kgs if travelling to/from/via the countries bellow:

- ✓ USA
- ✓ Hungary
- ✓ France
- ✓ Netherlands
- ✓ United Kingdom

And with dimensions up to $190 \text{cm} \times 75 \text{cm} \times 65 \text{cm}$, provided that TAP has been notified at the time of booking or at least 24 hours before flight. When transported as checked baggage, musical items must be properly packaged in a rigid and/or hard-shell container specifically designed for shipping such items.

The passenger is responsible for properly prepare a musical instrument for travel.

A service charge is applicable for the transport of these items on hold and may not be included in the passengers' free baggage allowance.

4.4.2 Service Charges

Musical instruments can be checked in free of charge as part of the passenger permitted free baggage allowance if they meet the allowed requirements: number of pieces, weight per piece and sum of dimensions.

If this equipment exceeds size, weight or number of pieces permitted in the free baggage allowance the following rates will apply.

	Musical Instruments					
Weight	up to 23kg	over 23kg and up to 32kg	over 32kg and up to 45kg			
Within PT	50 EUR / 64 USD	100 EUR / 124 USD	200 EUR / 246 USD			
	80 CAD	157 CAD	312 CAD			
Europe (incl. MA,TN)	60 EUR / 77 USD	110 EUR / 138 USD	200 EUR / 246 USD			
and Israel	92 CAD	165 CAD	312 CAD			
Intercontinental Flights	150 EUR / 185 USD	200 EUR / 246 USD	300 EUR / 367 USD			
	235 CAD	312 CAD	466 CAD			

Service Fees charges on other currencies should be converted at the BBR – Bank Buying Rate

NOTES:

- This service charge is only valid for TAP operated flights.
- On TAP Code Share flights not operated by TAP, operating carrier policy will apply.

A non-refundable EMD-A for **MUSS** (up to 23kgs) or **MUSM** (over 23kg and up to 32kg) or **MUSL** (over 32 and up to 45kg) must be issued.



II - SERVICE FEES

1. Ambulances

1.1. Service Charges

"AMBU" service discontinued (since MAR2021) and only available to/from LHR airport.

LHR Airport Ambulance Service Charge

Every time there is a MEDA case to/from LHR airport and airport's ambulance is requested, STCR reservation will only be confirmed after TAP's receives the EMD payment confirmation from passenger or agency.

This rule will be applied either for departure or arriving at LHR airport.

The following charges apply:

Ambulance/Medical Service Charge - 450 GBP

A non-refundable **EMD-A for** AMBU must be issued.



2. Unaccompanied Minors/Escort Person

2.1 Unaccompanied Minor

2.1.1 General Definitions

Child – Is a minor between 2 and 12 years old (has reached his/her 2nd birthday but has not reached his/her 12th birthday).

Infant – Is a minor that has not yet reached his/her 2nd birthday.

illiant - 15 a millor that has not yet reached his/her 2 birthday.

An Unaccompanied Minor is a child aged between 5 and 11 years old not being accompanied by an adult.

A passenger of <u>at least 16 years</u> of age may accompany a child on condition that he/she is capable of looking after the child during the entire trip, including check-in formalities, customs, etc.

Exceptions:

- The unaccompanied procedure may also be applied for young passengers from 12-17 years inclusive of age, on special request from the parents or appointed guardian, or in case of doubt about his/her ability to travel alone.
- Minors under 2 years of age must always be accompanied by an adult. Accompanying adult must be at least 18 years old and be capable of looking after the infant during the entire trip, including checkin formalities and customs.
- Minors over 2 years and under 5 years of age may be accompanied by a passenger between 12 years and under 18 years. In this case is required UMNR procedures and fee for each.
- It is also considered an UMNR a child occupying a seat in a different cabin from the adult, in flights operated with more than one class of service.
- Tap staff is not authorised to endeavour for other passengers to escort minors during the trip.

2.1.2 TAP conditions for acceptance

UMNR are accepted to travel provided that:

- All flights are TP operated. Connections with other carriers are not allowed.
- Travels from Morocco to Canada are excluded.
- Travel arrangements including delivery of the minor to the airport and pick up at destination are made by the parents/legal guardians or their authorised representative.
- The accompanied person must stay there until the aircraft has taken off. The persons above referred must fill in and sign handling advice for UMNR.
- The entire journey is confirmed at time of ticket issuance.
- Night stops are not allowed.
- In case of an escort person the parents/legal guardians of the minor will be charged of any expenses at point of stopover or overnight stops.
- There is a limit of 11 UMNR in "Y" class and 2 UMNR in "C" class compartment.

2.1.3 Flight Connections

• TAP/TAP

Stopovers and/or overnight stops are not allowed.



TAP/Other carriers

Connections with other carriers are not allowed.

Other carriers/TAP
 Not allowed/Not applicable.

2.1.4 Interline Conditions of Acceptance (not allowed/not applicable)

Each airline has its own rules regarding the age at which they accept a child travelling unescorted. So, when making interline reservations always request the space, advising the carrying airlines that passenger is an UMNR, mentioning age and enquiring the conditions of carriage.

The air journey must not be initiated until all the participants have confirmed the space and advised the conditions of carriage.

GOL (G3) and AZUL (AD) do not accept UMNR service booked in a TAP reservation. Passenger must contact and book this service directly with each airline.

<u>UA does not offer UMNR connecting to or from other airlines' flights and it requires this service for children 5-14.</u>

2.1.5 Service Charges-UMNR/ YOUNG PAX

- **65 EUR / 77 USD / 92 CAD** for Domestic destinations
- 90 EUR / 112 USD / 142 CAD for European destinations (including MA and TN) and Israel
- 130 EUR / 162 USD / 195 CAD for Intercontinental destinations

Applicable as follows:

- Per one way;
- Per through flight if TAP online;
- Per UMNR
- Parties of UMNR travelling together will pay <u>one charge per each UMNR, repeat per each UMNR, even if brothers</u>

A non-refundable EMD-A for **UMNR** must be issued.

2.2 Escort Person

TAP Air Portugal does not provide this service since 11 MAR 2019



3. Extra Seat

3.1 Extra seat for comfort or medical reasons, bulky or fragile articles, musical instruments or diplomatic baggage

3.1.1 General Definitions

An extra seat is an unoccupied seat in front of the passenger's seat or adjacent to the passenger.

A passenger may require the use of an additional seat, for comfort, medical reasons, to carry bulky or fragile articles, musical instruments or diplomatic baggage.

3.1.2 Service Charges

- For the extra seat charge same fare and YQ as applied to passenger if purchased at the same time.
- If the service is added/purchased after the ticket's issuance, the <u>lowest fare according to current availability</u> must be used (considering the brand on the passenger's ticket <u>bare in mind that same or higher fare must be applied</u>).
- Charge applicable for each seat occupied.
- The value charged is the fare plus YQ applicable to the routing where the passenger uses the extra seat (considering the brand on the passenger's ticket).
- ID/AD/IT discounted fares are excluded. In such cases collect the lowest <u>fare according to current availability</u> of the routing where the passenger uses the extra seat.
- Penalty for changes also applies to the extra seat.

NOTE - If a passenger travelling on a round trip only uses the extra seat on one segment, then the lowest fare according to current availability + YQ (considering the brand on the passenger's ticket) to such **one-way segment** applies.

3.2 Infant Car Seat

Infants are not allowed to occupy a seat unless seated in an infant car-type seat.

A car-type infant seat must be placed on a regular cabin seat-front or rear facing, subject to the following conditions:

- For infants only/up to 2 years of age
- The car-type seat has to be approved for air transport by an official state department
- The base of the car-type infant seat may not exceed the dimensions of 40x40cm/ 15.7 x 15.7inches
- The infant seat must have shoulder belts for the infant.
- A window seat has to be allocated for the infant, but never in an emergency row or row immediately in front of or immediately behind the emergency row.
- SSR CKIN has to be entered in the PNR to show that the seat is blocked for the car-type infant seat.

3.2.1 Service Charges

- A regular passenger seat must be booked for the infant and an applicable child fare paid.
- The applicable child fare (or adult fare if no discounted child fare exists) shall be paid and a child ticket issue accordingly.



3.3 Child Car Seat

A child up to 5 years old may carry a car-type seat for accommodation on board.

The use of car-type seat is accepted and placed on a regular cabin seat, front facing, subject to the following conditions:

- Only for children up to 5 years of age.
- The car-type seat has to be approved for air transport by an official state department of any country and within its validity see the car-type label information.

Note: It shall be approved for motor vehicles and/or air transport by an official state authority and according to:

- UN standard ECE R 44, -03 or later series of amendments;
- Canadian CMVSS 213/213.1;
- US FMVSS No 213;

and are manufactured to these standards on or after February 26, 1985. US approved CRDs manufactured on or after this date must bear the following labels:

"This child restraint system conforms to all applicable federal motor vehicle safety standards" and "This restraint is certified for use in motor vehicles and aircraft. CRD's qualified for use in aircraft according to the German Qualification Procedure for Child Restraint Systems for use in aircraft. (TÜV Doc.: TÜV/958-01/2001)".

- The base of the car-type seat may not exceed the dimensions of 40 x 40 cm /15.7 x 15.7 inches
- The car-type seat must have shoulder belts
- A pre-notification (SSR CKIN* ...) is recommended in order to inform check-in staff that passenger will travel with a car-type child approved seat.

3.3.1 Service Charges

1 included in the child free baggage allowance (only for children up to 5 years of age).

Any extra child car seat or for a PNR without CHLD, applicable per one way and per TP/NI/WI operated flight.

- Domestic, European Flights (incl. MA and TN) and Israel = 50 EUR / 64 USD / 80 CAD
- Intercontinental Flights = 100 EUR / 124 USD / 157 CAD

Maximum Weight allowed per bag equipment: 32kg

A non-refundable EMD-A for CHDS must be issued.

3.4 Leg rest

Passengers with immobilized lower limbs need a medical clearance. Their booking must be made in accordance with reservation procedures and confirmed before acceptance.

3.4.1 Service Charges

Book and charge extra seat. Apply same fare and YQ as for the passenger.



4. Oxygen

4.1 General Definitions

There is always oxygen on board for emergency situations.

If a passenger needs supplementary oxygen during the flight, TAP will supply it against the payment of a surcharge.

TAP medical services in Lisbon have a final decision on the acceptance of these cases. So information on - MEDIF PART 2 - must be always sent via e-mail to medical.cases@tap.pt or to the local TAP doctor, if any. Fax number (00 351) 21 8415880 remains valid.

TAP doctor will indicate on -INCAD PART 1- the frequency of flow and this information must be included in the request message to the line maintenance services.

These passengers shall be accepted under conditions specified by TAP doctor.

Oxygen is provided with a mask included and, please note, that mask has a unique size. There is no mask for children.

Passengers requiring oxygen must be accompanied by someone who knows how to administer it, preferably a doctor or a nurse, and may also travel alone when they are able to do it autonomously, if authorized by TAP doctors.

The crew members are not allowed to supply oxygen to the passengers.

Transportation of oxygen units provided by the passenger is not allowed.

Oxygen tents are never accepted.

Passengers must be allocated to designated seats.

4.2 Service Charges

Charges are applicable per one way:

The service charges are applicable per through flight only if travel is TAP online till final destination and they are non-refundable.

Domestic Continuos Flow – 150 EUR / 185 USD / 235 CAD

Non Continuos Flow - 80 EUR / 100 USD / 127 CAD

Europe (incl.MA / TN) and **Israel** Continuos/Non Continuos Flow - 170 EUR / 211 USD / 254 CAD

Intercontinental Continuos/Non Continuos Flow – 300 EUR / 367 USD / 466 CAD

A non-refundable EMD-A for **AOXY** should be issued.



5. Stretcher

5.1 General Definitions

- Stretchers are always installed in economy class.
- Stretcher is mandatory accompanied.
- TAP accepts injured passenger in vacuum mattress. Check details below for vacuum mattress.
- As a rule only one stretcher is installed per flight although in urgent cases a second may be considered.
- Two of the blocked seats may be used by travel companions. TAP only requires one accompanying person.
- Final confirmation to the passenger cannot be given until a positive reply from LISKRTP is received concerning the confirmation of the equipment.
- INCAD doc. holding 2 Parts must be produced.
- Passenger's doctor fills in complete and accurately MEDIF Part 2. Passenger or someone on his/her behalf must sign the Passengers Declaration on INCAD Part 1

Notes:

- Stretcher is considered a medical case.
- The passenger must be escorted.
- Stretcher requests are inventory controlled.
- Mandatory seating applies -special seats on board.
- Waitlist not allowed either for the facility or the flight.
- 1 stretcher per aircraft exceptionally 2 stretchers may be accepted on wide body aircraft only.
- Passengers must arrange ambulance service for transportation to/from the aircraft.
- Ambulance access to/from the apron must be coordinated with the station responsible.

5.2 Service Charges

TAP surcharge for Stretcher is:

- Narrow body equipment (A319/A320/A321) 6 x Full Normal Adult "Y" Class OW Fare
- Wide body equipment (A340/A330) 5 x Full Normal Adult "Y" Class OW Fare

NOTES:

- Y OW fare of BRAND PLUS will apply (ex: Y_PLU_ or Y_PUI_);
- except to/from VXE/RAI/SID/OXB/MPM/TMS/LAD:
 - **B OW fare of BRAND PLUS** will apply (ex: B_PUI_).
- Connecting flights with different equipment (Wide body + Narrow Body), charge "5 x Full Normal Adult Y Class OW Fare" per one way (ex. RIO/LIS A330 + LIS/FAO A319, charge 5 times Y PLUS from RIO/FAO);
- Amount to be charged as a Q surcharge on the fare calculation and add it to the total of passenger's ticket;
 - No fee is applicable for No-show or cancellation.
 - Do not charge airport taxes for STCR.
- At some airports a special elevator vehicle is available. For stretcher cases this vehicle should be used at **no extra charge**, for the passenger.
 - Passenger and accompanying person pay any applicable economy class fare.



6. Wheelchairs

6.1 General Definitions

Passengers with severe or total mobility incapacity normally request wheelchair which is identified as WCHC.

Most of those passengers travel accompanied. Some passengers however do state they are self-reliant to assure their own physical needs independently in flight.

Based on such passenger's freedom of choice and on their own statement of self-reliance, TAP accepts such passengers to travel unescorted but it is not obliged to provide them any on-board assistance that contravenes passenger's statement of self-reliance.

Please note that unescorted WCHC cases are still an exception and shall be considered as such. Passengers requiring WCHC who intend travel unaccompanied must be well advised of Tap's non obligation of providing them any special assistance if they decide travel unescorted.

Notes:

- WCHC is not a medical case, unless passenger's health condition requires medical approval to travel.
- WCHC facility is inventory controlled.
- Transportation includes a narrow body wheelchair or a carrying seat.
- Many incapacitated passengers are passengers with reduced mobility.
- Some want to take their own wheelchairs for travel. Some others require wheelchairs from the airport services.
- Sunday and bank holidays selling office must coordinate request with -LISRKTP
- TAP can support 3 wheelchairs:
 - WCHR Passengers who can ascend and descend steps and move in the aircraft cabin, but who require a wheelchair for distance to/from aircraft.
 - **WCHS** Passengers who cannot ascend and descend steps but who can move in the aircraft cabin. They require a wheelchair for distance to/from aircraft and must be carried up/down steps.
 - **WCHC** Passengers who are completely immobile. They require a wheelchair to/from the aircraft and must be carried up/down the steps and to/from their seat.

6.2 Service Charges

- TAP does not charge for wheelchairs.
- One passenger's own wheelchair or one wheelchair supplied by TAP, a pair of crutches or a limb device, are free of charge.
- If passenger carries own wheelchair, enter one of the following SSRs as applicable:

WCMP - Wheelchair Manual Power

WCBD - Wheelchair Dry Cell Battery or Non Spillable Battery

WCBW - Wheelchair Wet Cell Battery or Spillable Battery

WCLB - Wheelchair Lithium Ion Battery

At some airports a special vehicle is available. For wheelchair cases this vehicle should be used at **no extra charge**, for the passenger.

At <u>NYC/LHR/CPH</u> stations, the assistance to passengers requiring WCHC is granted by private specialized staff, but no charge is collected from the passengers for such service. Only TAP is charged.



7. Blind/Deaf Passengers

7.1 General Definitions

Conditions of acceptance of seeing-eye dogs:

- Dogs' transportation in the cabin or in the hold is free of charge.
- When travelling in the cabin the dog must be harnessed and will not be permitted to move around the cabin or to occupy a seat. The SVAN will travel always on the floor, at passenger's feet.
- When travelling in the hold the dog must be in a container.

7.2 Service Charges

Transportation of seeing-eye dogs in the cabin or in the hold is free of charge.



8. Refund Fee

8.1 Service Charges

There are three administrative refund fees to be considered.

Refunds within 24H* after the tickets issuance will be subject to an administrative refund fee of EUR30 (USD30/CAD50) for CONTINENTAL fare tickets or EUR45 (USD45/CAD65) for INTERCONTINENTAL fare tickets and the refund will only be given as a voucher.

- The refund fee will be deducted from the amount to be refunded as a voucher and it will be charged in all channels: Contact Center, ATO/CTO, FLYTAP and BSP Link (this last one applies to travel agents and for this specific situation).
 - Must be applied to all passengers, including infants.
 - Due to legal restrictions enforced by ANAC (Brazil):
- This <u>administrative fee will be exempted</u> if the refund request is made <u>within 24H and the tickets were issued up to 7 days before travel</u>;
- Until DEC. 31st, 2021, the <u>administrative fee will be exempted</u> if the refund is made within 24H and the tickets were issued within 7 days before travel;
- From JAN. 1st, 2022, the <u>administrative fee will be charged</u> if the refund request is made within 24H and the tickets were issued within 7 days before travel.
 - Due to legal restrictions enforced by **DOT (USA):**
- This <u>administrative fee will be exempted</u> for refunds up to 24 hours after issuance and the <u>full amount will be refunded to form of payment (in voucher only if per passenger request)</u> for Continental and Intercontinental fare tickets.
 - Due to legal restrictions enforced by CTA (Canada):
- This <u>administrative fee will be exempted</u> if the refund request is made <u>within 24H and the tickets were issued up to 7 days before travel</u>;
- The <u>administrative fee will be charged</u> if the refund request is made <u>within 24H and the tickets</u> were issued within 7 days before travel;

*Note: For tickets issued in Israel, the full refund may be requested within 14 days after the ticket issuance (instead of 24H), provided that the cancellation is made at least 7 working days before the travel. In these cases, the referred fee of EUR30.00 (USD30/CAD50) or 5% of the value of the total price of the ticket will be charged (whichever is lower and either for CONTINENTAL or INTERCONTINENTAL fare tickets).

Any other refund will be subject to an administrative refund fee of EUR30 (USD40/CAD50).

- The <u>penalty and the refund charge</u> will be deducted from the refund value.
- Exempted from this charge are:
 - ID, AD and DG tickets;
- Refunds requested through FLYTAP (only possible if the tickets were directly purchased from TAP):
- Refunds requested directly by Travel Agents through GDS (once if they do it via BSP Link the refund fee will be applied);
 - Refund of award tickets, including "Miles & Cash";
 - Tickets where only the airport taxes are to be refunded;
 - Infant tickets.



Service Fees

VALUES PER OW

Per bag equipment with to 32kg	h weight up		Domestics ng Morocco and Tunisia) Israel	Intercontinental Flights (excluding Israel)			
Scuba Diving		55 EUR	/ 70 USD / 84 CAD	110 EUR / 138 USD / 165 CAD			
Golf Equipment	t	45 EUR .	/ 58 USD / 69 CAD	80 EUR / 100 USD / 127 CAD			
		60 EUR	/ 77 USD / 92 CAD	120 EUR / 150 USD / 180 CAD			
Boards (up to 200	Ocm)		The boards transportation only should accept in case of passenger signed a declara If passenger doesn't accept sign the declaration of transport, TAP must verify each b If the verify isn't possible TAP should not transport the boards.				
		110 EUR /	138 USD / 165 CAD	150 EUR / 185 USD / 235 CAD			
Longboards (over 20	00cm)	The boards transportation only should accept in case of passenger signed a declaration of transport: If passenger doesn't accept sign the declaration of transport, TAP must verify each bag and each board. If the verify isn't possible TAP should not transport the boards.					
Skimboard		60 EUR	/ 77 USD / 92 CAD	120 EUR / 150 USD / 180 CAD			
Kitesurf		60 EUR	/ 77 USD / 92 CAD	120 EUR / 150 USD / 180 CAD			
Windsurf		110 EUR /	138 USD / 165 CAD	150 EUR / 185 USD / 235 CAD			
Deltaglider / Parag	glider	110 EUR /	138 USD / 165 CAD	150 EUR / 185 USD / 235 CAD			
Hangliding		110 EUR /	138 USD / 165 CAD	150 EUR / 185 USD / 235 CAD			
Snow/Water Sk	ki	60 EUR	/ 77 USD / 92 CAD	120 EUR / 150 USD / 180 CAD			
Bike		60 EUR	/ 77 USD / 92 CAD	120 EUR / 150 USD / 180 CAD			
Tandem bike		110 EUR /	138 USD / 165 CAD	150 EUR / 185 USD / 235 CAD			
Vaulting Poles	;	110 EUR /	138 USD / 165 CAD	150 EUR / 185 USD / 235 CAD			
Angling		55 EUR	/ 70 USD / 84 CAD	110 EUR / 138 USD / 165 CAD			
Other sports equip	ment	110 EUR /	138 USD / 165 CAD	150 EUR / 185 USD / 235 CAD			
GBAG			60 EUR	120 EUR /149 USD /188 CAD			
PETC	Up to 8kg	Domestic Europe/ MA,TN / IL	35 EUR / 46 USD / 57 CAD 70 EUR / 88 USD / 111 CAD	150 EUR / 185 USD / 235 CAD			
AVIH	lin to 32ka l	Domestic Europe/ MA,TN / IL	80 EUR / 101 USD / 121 CAD 120 EUR / 149 USD / 188CAD	230 EUR / 282 USD / 358 CAD			
		Domestic Europe/ MA,TN / IL	130 EUR / 162 USD / 195 CAD 230 EUR / 282 USD / 358CAD	300 EUR / 367 USD / 466 CAD			
		Domestic Europe/ MA,TN / IL	50 EUR / 64 USD / 80 CAD 60 EUR / 77 USD / 92 CAD	150 EUR / 185 USD / 235 CAD			
	ver 23kg and up to 32kg	Domestic Europe/ MA,TN / IL	100 EUR / 124 USD / 157 CAD 110 EUR / 138 USD / 165 CAD	200 EUR / 246 USD / 312 CAD			
	ver 32kg and up to 45kg	200 EUR /	246 USD / 312 CAD	300 EUR / 367 USD / 466 CAD			
Arms and Ammuni	ition	75 EUR /	95 USD / 114 CAD	110 EUR / 138 USD / 165 CAD			
Ambulances				9 CAD (except departure LHR - 378 GBP)			
UMNR		Domestic Europe/ MA,TN / IL	65 EUR / 77 USD / 92 CAD 90 EUR / 112 USD / 142CAD	130 FUR / 162 USD / 195 CAD			
Extra seat			Same fare plus YQ as p	oaid by the passenger for each extra seat			
CHDS		50 EUR	/ 64 USD / 80 CAD	100 EUR /124 USD / 157 CAD			
Oxygen	ntinuos Flow	Domestic Europe/ MA,TN / IL	150 EUR / 185 USD / 235CAD 170 EUR / 211 USD / 254 CAD	300 EUR / 367 USD / 466 CAD			
	Continuos Floy	Domestic Europe/ MA,TN / IL	80 EUR / 100 USD / 127 CAD 170 EUR / 211 USD / 254 CAD	300 EUR / 367 USD / 466 CAD			
Stretcher		* Excep	t to/from SID/RAI/VXE/BVC/OXB/TI Y OW t	DW fare / Wide Body 5 x Y OW fare * MS/MPM/LAD - B OW fare (B_PUI_) shall apply instead of fare (Y_PLU_; Y_PUI_); g persons shall pay any applicable fare			
Wheelchairs				Free of charge			
Blind/Deaf Passen	igers		Seeing Eye/	Hearing Dog - Free of charge			

Service Fees charges on other currencies should be converted at the BBR – Bank Buying Rate



Annex A

(Declaration of Transport)



DECLARAÇÃO DE TRANSPORTE

Pela presente declaro ter conhecimento de que a responsabilidade da TAP AIR PORTUGAL pelo transporte do meu equipamento de surf, composto por um saco contendo () prancha(s) de surf/bodyboard, poderá, nos termos da Convenção de Montreal, ser limitada ou excluída, no caso de ocorrência de dano ou avaria, se tal dano ou avaria resultar de defeito, natureza ou vício próprio do referido equipamento, de embalagem defeituosa do mesmo, ou de ação ou omissão negligente ou
dolosa da minha parte.
Mais declaro que o referido equipamento foi apresentado no balcão de "check-in" da TAP Air Portugal embalado por mim, não tendo por esse motivo sido objeto de verificação por parte da TAP Air Portugal ou dos seus agentes autorizados
A presente declaração é feita em de de 20
Identificação do Transporte:
Voo:
Percurso:
Data:
Nome do Passageiro:
Documento de Identificação:
Assinatura:



DECLARATION OF TRANSPORT

By this declaration I hereby acknowledge that TAP AIR PORTUGAL's liability for carriage of my surf equipment, consisting of one bag containing () surfboards/bodyboards, may be, according to the Montreal Convention, wholly or partly exonerated in case of damage, if such damage results from inherent defect, quality or vice of the referred equipment, its defective packing or of a negligent or wrongful act or omission caused by me. Furthermore, I declare that the surfboard/bodyboard equipment was presented to TAP check-in staff packed by myself and therefore has not been subjected to detailed examination by TAP or its authorized Agents.
This declaration is made on, 20 and is duly executed by me.
Identification of the Transport: Flight: Date:
Passenger Name: Id. Document: Signature: