To

**Transportes Aéreos Portugueses, S.A.**

Aeroporto de Lisboa, 25,

1700-008,

LISBON, PORTUGAL

**Date [**•]

Dear Sirs,

I, [Name as identified in ID Document], holder of Citizen Card / Passport number [•], issued by [•] valid until [•], passenger with the ticket number [•] of the flight number [number ], performed by Transportes Aéreos Portugueses, S.A., on [•], from [•] to [•] , hereby **declare to grant** my right to the compensation according to the European Regulation 261/2004, 11 February and due to [**flight *cancellation, delay / care ]***  in the amount of EUR [amount]to [**Agency Name**]holding tax ID number **[Fiscal Number]** , with registered offices at [**Country/City and Address]** .

With this declaration I am fully aware that Transportes Aéreos Portugueses, S.A. will fulfill its legal payment obligation by paying to the identified company.

 I further declare that I authorise the sending of a copy of my identification document to prove the authenticity of this declaration.

[place], [date]

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature